Direct Debit Mandate Mana

User Guide · Odoo 18.0 & 19.0

Manage SEPA & Bacs direct debit mandates and build collection files (BYOK)

pokutsoft.com

1. Overview

Direct Debit Mandate Manager (BYOK)
==========

Store and track customer direct debit mandates and build SEPA / Bacs direct debit collection files from your own scheme credentials. Direct debit admin is usually scattered across spreadsheets; this module centralises mandates, links them to invoices, and produces ready-to-upload collection files.

Key features: * Mandate register: unique reference (UMR / Bacs DDI), partner bank account, scheme (SEPA CORE / SEPA B2B / Bacs), signature date, status lifecycle. * First/Recurrent sequence type tracking for SEPA (FRST / RCUR / FNAL). * Collection batches: gather due invoices, build one collection line per mandate, validate, and export an ISO 20022 pain.008 SEPA XML file or a Bacs Standard 18 collection text file. * Pre-notification lead-time checks and per-mandate collection history. * No payment-institution licence required: this is a format generator using the customer's own scheme creds; the bank submission stays with the bank.

UK note: Bacs DDI references and Standard 18 layout supported alongside SEPA.

2. Installation

Open Apps, click Update Apps List, search for “Direct Debit Mandate Mana” (technical name **gb_direct_debit_mandate_manager**) and press Install. The module supports Odoo 18.0 and 19.0, Community and Enterprise.

3. Menus & Navigation

After install the following menus become available:

- Direct Debit
- Mandates
- Collection Batches

4. Feature & Data-Model Reference

The app implements the following records and engines:

Model	Purpose
gb.dd.batch.line	Direct Debit Collection Line
gb.dd.batch	Direct Debit Collection Batch
gb.dd.mandate	Direct Debit Mandate
gb.dd.batch.invoice.wizard	Add Due Invoices to DD Batch

5. Typical Workflow

1. Open the app's Configuration menu and set up the master data / policies it needs.
2. Create the main operational record from its primary menu.
3. Use the action buttons on the form (e.g. Confirm / Compute / Post / Generate) to run the engine.
4. Review the results in the list, pivot and report views; export or post where applicable.

6. Support

Email **support@pokutsoft.com** or visit **https://pokutsoft.com**. Please include your Odoo version (18.0 / 19.0) and the module technical name.