UK Withholding-Tax Certif

User Guide · Odoo 18.0 & 19.0

Issue withholding-tax certificates, track per-supplier and build periodic summaries

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1. Overview

Withholding-Tax Certificate & Ledger (multi-country)
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Withholding tax (WHT) certificates are still produced by hand in most businesses worldwide. This module turns Odoo into a proper WHT ledger: define WHT tax types and rates, record the tax withheld on supplier (or customer) payments, issue numbered certificates, and produce periodic summaries you can file or hand to authorities (BYOK submission).

Key features: * WHT type catalogue: rate, country, applicable base, ledger account. * Certificate documents: gross amount, computed WHT, net payable, supplier and period; draft -> issued -> filed lifecycle with a unique certificate number per company. * Per-supplier ledger view and running withheld totals. * Period summary builder: aggregate all certificates of a period by WHT type and supplier, ready for an annual / quarterly return. * Multi-country aware (UK CIS-adjacent and overseas) with no certification dependency: the module only generates documents and figures.

UK note: CIS-adjacent / overseas withholding supported.

2. Installation

Open Apps, click Update Apps List, search for “UK Withholding-Tax Certif” (technical name **gb_uk_withholding_tax_certificate_ledger**) and press Install. The module supports Odoo 18.0 and 19.0, Community and Enterprise.

3. Menus & Navigation

After install the following menus become available:

- Withholding Tax
- Certificates
- Summaries
- Build Summary
- Configuration
- WHT Types

4. Feature & Data-Model Reference

The app implements the following records and engines:

Model	Purpose
gb.wht.type	Withholding Tax Type
gb.wht.certificate	Withholding Tax Certificate
gb.wht.summary	Withholding Tax Period Summary
gb.wht.summary.wizard	Build WHT Period Summary

5. Typical Workflow

1. Open the app's Configuration menu and set up the master data / policies it needs.
2. Create the main operational record from its primary menu.

3. Use the action buttons on the form (e.g. Confirm / Compute / Post / Generate) to run the engine.
4. Review the results in the list, pivot and report views; export or post where applicable.

6. Support

Email **support@pokutsoft.com** or visit **https://pokutsoft.com**. Please include your Odoo version (18.0 / 19.0) and the module technical name.