USER GUIDE

NL Auditfile Export +

Dutch Auditfile Financieel (XAF 4.0 and 3.2) from Odoo: validation rules before the file is built, a read-back of the generated file, the XAF 4.0 schema check and a pre-export analysis.

English

Odoo 18 · 19 · 20 · support@pokutsoft.com · pokutsoft.com

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1. Overview

Generate the XAF auditfile for a company and period from the posted journal entries, see which validation rules pass, read the generated file back against the ledger and check it against the official XAF 4.0 schema before you hand it to your accountant or the tax inspector.

2. Features

- **XAF 4.0 and 3.2.** Version 4.0 is the default (the only format accepted from 1 January 2027); 3.2 stays available for an accountant who still imports it.
- **Validation before the file.** Dates, posted lines, balance, company identity, account codes, fiscal year, monthly balance, currency, journal types, subledger partners, future dates and partner countries.
- **Generation blocked on errors.** A file is only generated when no error-level rule fails; warnings are listed.
- **Read-back of the file.** Header period, control totals, every line amount and the account list are read back from the generated XML and compared with the ledger.
- **XAF 4.0 schema.** The file is validated against the official XAF 4.0 XSD shipped with the module.
- **Pre-export analysis.** Entries, lines, accounts, partners, weekend entries, zero lines, the most active account and an anomaly list; a trial balance CSV.
- **Opening balances and subledger.** Opening balance per account and the customers and suppliers subledger from receivable and payable lines.
- **Rule set.** Each rule can be switched off or set to error or warning.

3. Installation

Open Apps, search for “NL Auditfile Export +” (technical name nl_auditfiexport_validator) and install it. Required modules: account. Available for Odoo 18.0, 19.0 and 20.0, Community and Enterprise. The interface is in English and Dutch.

4. Workflow

1. Make sure the entries of the period are posted, journals have an XAF journal type and customers and suppliers have a country.

2. Open NL Auditfile > Auditfile > Generate XAF. Choose the company, the from and to dates and the version (XAF 4.0 by default).

3. With Validate & generate now ticked the export is validated and, without errors, the file is generated, read back against the ledger and checked against the XAF 4.0 schema.

4. Read the Validation Results tab. An error stops the file; a warning is listed. Fix the data and click Validate & Generate again.

5. Click Pre-Export Analysis for counts, weekend entries, zero lines, the most active account and the anomaly list; export the trial balance if your accountant wants it.

6. Download the .xaf file from the export and hand it to your accountant or the tax inspector.

5. Roles and rights

NL Auditfile User generates and validates exports. NL Auditfile Manager also manages the rules. Invoicing users get the user rights and accounting administrators the manager rights automatically.

6. Questions

Is the file sent anywhere?

No. You download it and provide it on request.

Which version should I choose?

XAF 4.0: from 1 January 2027 the Belastingdienst accepts only 4.0. Choose 3.2 only if your accountant still imports it.

7. Support

Questions are answered at support@pokutsoft.com.